



October 12, 2015

Ahoy Business Owners:

A vast Ye fine neighbors of Maple Glen Elementary School. Ye are contacting you today on behalf of Maple Glen, a Kindergarten through 4 elementary school located in Westfield which serves 600+ students and their families. Each year, Maple Glen Elementary PTO holds a Silent Auction to help cover the elementary school's expenses that are not covered by tax dollars. 100% of the proceeds from this event support Maple Glen Elementary School PTO. MGES PTO is a nonprofit group comprised of parents, teachers, and staff dedicated to improving the educational experience of all students. Our PTO goals are to encourage interaction between family and school, serve as a source of support, and work with teachers, staff, and the community at large to improve our children's educational experience. We fund enrichment programs, curriculum needs, teachers, and assist with student in need.

The Maple Glen Winter Carnival, our Spring Fundraiser, is scheduled for **Saturday, February 6, 2016**. In order to make this a successful event for the students of Maple Glen, we need your help! Please consider a donation of a gift card, service, or item for the auction. This is a family event so if you have tickets to donate consider donating four.

By supporting our event, you will be extending your organization's name and good will to 500+ families here in Hamilton County! In exchange for your generous donation, we will post your company's name and donation on flyers, posters, the Maple Glen PTO newsletter and website, and of course, an item specific advertisement to be displayed during the entire event!

We hope you will consider donating items or services from your business for the Silent Auction. We have included a form for you to fill out. Feel free to mail your donation or call us and we can pick it up! We will be happy to provide a receipt for tax purposes. If you have any questions, please contact us for further information.

*Name of Organization - Maple Glen Elementary School Winter Carnival/Silent Auction-Hosted by the PTO

*Mailing Address - 17171 Ditch Road, Westfield, Indiana 46074

*Phone Number - 317-896-4700

*Tax ID Number - 20-4950190

Thank Ye Kindly,

Ashley Knott

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Maple Glen PTO President

317-607-8623

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